

COVER SHEET – FIELD DATA COLLECTION

I N S T R U C T I O N S

On completion of field data collection phase...

1. Collate all field data sheets in *sequential* order;
2. Fill in details on this Cover Sheet;
3. Attach completed Cover Sheet to front of collated field data sheets (staple or paper clip will do);
4. Forward Cover Sheet, Field Data Sheets, GPS file(s) and Digital Photos to Horse SA for processing.

Horse SA contact details...

Postal Address: PO Box 483, Plympton SA 5038
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 Fax: +61 8 8294 2860
 Web: <http://www.horsesa.asn.au>
 Email: horsesa@horsesa.asn.au

Trail Name:				
Purpose: <small>Briefly describe reason for field data collection (eg. Trail Marker inventory)</small>				
Location: <small>Briefly describe where data was collected.</small>				
Data Collection Details...				
Start Date:	End Date: Same as Start Date? YES / NO →			
No. of attached Field Data Sheets:				
GPS Model:				
First Waypoint ID:		Last Waypoint ID:		
What type of GPS data is supplied?		<input type="checkbox"/> Waypoints only <input type="checkbox"/> Waypoints <i>and</i> Track log		
Name of associated GPS file(s): <small>GPS data associated with the field data sheets must be downloaded from GPS unit and forwarded (email or CD) to GIS support staff.</small>				
Were photos taken? NO / YES → <small>If digital photographs were captured, please supply along with GPS data to GIS support for processing. Photographs will be "GeoTagged" using GPS data.</small> <small>* GPS/Camera time offset is a measure of how far in advance or arrears the time on your camera is, compared to GPS time. eg. if GPS time = 09:30:15am and Camera time = 09:28:30am, then offset = -00:01:45.</small>		Was camera time synchronised with GPS time? YES / NO ↓		
		Do you know the GPS/Camera time offset*? YES... / NO...		
		if YES...	GPS/Camera time offset =	
		if NO...	<i>when</i> GPS time =	
		Camera time =		
<small>Simultaneously record GPS time and camera time to allow offset calculation.</small>				
Collector Details...				
Name:				
Address:				
Phone:				
Email:				
Comments: <small>Add any comments that may assist with successful processing this data.</small>				



O F F I C E U S E O N L Y			
Received by:		Received Date:	
Processed by:		Processed Date:	